

**Arlington Contributory Retirement Board  
Meeting Minutes for January 19, 2017  
Town Hall Annex First Floor**

**Board members present:** Chairman John Bilafer, Richard Keshian, Kenneth Steele, Kenneth Hughes and Richard Viscay

**Call to order Regular Monthly Meeting**

Chairman Bilafer called the regular meeting to order at 4:45 P.M

**2017 Warrant Articles**

After review and discussion, Mr. Viscay made a motion to submit the two warrant articles for OPEB and 90 ACDE and to have Mr. Greco inform the Finance Committee that 90 ACDE has a cost of approximately \$15,000 annually, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion and vote to approve Expense and Payroll Warrants 1,2 and 3**

After review and discussion, Mr. Steele made a motion to approve the Expense and Payroll Warrants 1, 2 and 3 for payment, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion and vote to approve Minutes for December 15, 2016**

After review and discussion Mr. Steele made a motion to approve the December 15, 2016 Minutes, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion and vote to approve November 2016 Trial Balance**

After review and discussion Mr. Steele made a motion to approve the November 2016 Trial Balances, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion to approve new town members**

After review and discussion Mr. Keshian made a motion to approve the new town members, seconded by Mr. Hughes. The motion was approved by unanimous vote

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Steven Blaustein	01-09-2017	9+2%	DPW MEO II
Kylee Sullivan	12-19-2016	9+2%	Health Compliance Officer

**Motion to approve new school members**

After review and discussion Mr. Steele made a motion to approve the new town members, seconded by Mr. Keshian. The motion was approved by unanimous vote

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Danielle Arpino	11-29-2016	9+2%	Teacher Assistant
Nancy Valent-Devito	11-07-2016	9+2%	Teacher Assistant
Carissa Martorana	01-03-2017	9+2%	Teacher Assistant

**Motion to approve retirement application for Meryem Kocak and Linda Bernier**

After review and discussion Mr. Hughes made a motion to approve Mrs. Kocak and Ms. Bernier 's applications for retirement, seconded by Mr. Keshian. The motion was approved by unanimous vote

Name	DOB	Creditable Service	Group	Dept/Pos	Veteran Status	Retirement Option	Date
Meryem Kocak	10-15-1955	11 Years 8 Month	1	School/ Cafeteria Helper	N	C	1-21-2017
Linda Bernier	11-22-1955	19 Years 1 Month	1	Police/Administrative Assistant	N	B	2-22-2017

**ADR Hearing Motion and Vote on ADR Medical Panel for Robert Largenton**

After review and discussion Mr. Keshian made a motion based on the unanimous vote of the independent medical panel that Mr. Largenton could no longer perform his essential duties due to his work related injury to approve Mr. Largenton Accidental Disability Retirement and forward the application to PERAC for a legal review, seconded by Mr. Steele. The motion was approved by unanimous vote

**ADR Hearing Motion and Vote on ADR Medical Panel for Michael O'Shea**

After review and discussion Mr. Steele made a motion to deny the application based on the 2-1 opinion of the independent medical panel that due to Mr. O' Shea's injuries he could no longer perform his essential duties, but the injuries were not work and he does not have 10 years of creditable service to qualify for a Ordinary Disability, seconded by Mr. Keshian. The motion was approved by unanimous vote. Mr. O'Shea chose not to attend the hearing, so Mr. Greco will mail Mr. O'Shea and his attorney the results of the of the vote and the instructions on how to appeal the decision.

**Motion and Vote on ADR Application for Elizabeth Carey**

After review and discussion Mr. Steele made a motion to approve Ms. Carey's application to allow the process to proceed to a medical panel, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion and vote a refunds and rollovers of accumulated deductions**

After review and discussion Mr. Viscay made a motion to approve the following refunds and rollovers, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote a refund of accumulated deductions for Joanne Cooper in the amount of \$1,654.66. Ms. Cooper had 3 years and 6 months of creditable service working for the Schools as a Traffic Supervisor

Motion and vote a refund of accumulated deductions for Carlos Dominguez in the amount of \$14,387.70. Mr. Dominguez had 2 years and 2 months of creditable service working for the Schools as the Maintenance Supervisor

Motion and vote a refund of accumulated deductions for Alicia Dwyer in the amount of \$3,900.05. Ms. Dwyer had 2 years and 7 months of creditable service working for the Schools as a Teacher Assistant

Motion and vote a refund of accumulated deductions for Karen Peterkin in the amount of \$2,517.56. Ms. Peterkin had 9 months of creditable service working for the Schools as a Teacher Assistant

Motion and vote a refund of accumulated deductions for Patricia Silva in the amount of \$. Ms. Silva had 6 years and 8 months of creditable service working for the Schools as a Data Collector

Motion and vote a rollover of accumulated deductions for Hannah Duggins-Warf in the amount of \$628.63. Ms. Duggins-Warf had 8 months of creditable service working for the Library as a Library Assistant

Motion and vote a rollover of accumulated deductions for Derrianna Kennedy in the amount of \$1,391.70. Ms. Kennedy had 8 months of creditable service working for the Schools as a Teacher Assistant

Motion and vote a rollover of accumulated deductions for Douglas Katz in the amount of \$41,658.69. Mr. Katz had 8 years and 10 months of creditable service working for the Health and Human Services/ AYCC as a Psychologist

### **Vacation buyback update**

The Board's Attorney Tom Gorman informed Mr. Greco that Fair case was not appealed past the Contributory Retirement Appeals Board. Mr. Greco informed the Board that at this time PERAC has not addressed this issue with any communication or opinion. Mr. Greco told the Board he will monitor this and if the Board needs to take any further action he will let them know.

### **Group 2 update**

Mr. Greco updated the Board on the progress of the Board's question to The Board's Attorney Tom Gorman regarding dispatchers being in group 2 and as of this meeting Mr. Gorman has not rendered an opinion.

**New Business**

Mr. Greco informed the Board that PERAC issued PERAC Memo #5/2017 titled COLA Notice, which allows the Board to schedule a hearing for the FY 18 COLA increase at a duly called meeting. Chairman Bilafer asked if the vote can be held at the March meeting when he returns. Mr. Hughes made a motion to have the a Special Meeting for the COLA vote prior to the March 30, 2017 regular meeting , seconded by Mr. Steele. The motion was approved by unanimous vote.

**Adjourn**

At 5:30 PM Mr. Hughes made a motion to adjourn the meeting, seconded by Mr. Steele. The motion was approved by unanimous vote